

## November 3, 2016 Meeting Minutes

Meeting called to order at: 6:05

Meeting Adjourned at: 6:40

Number of Members in Attendance: 43

Motion made and approved to accept Minutes from the October 4, 2016 Meeting without a reading.

### MEMBER LIST

At the end of 2015, we had 488 members. At the beginning of this meeting we have 479 dues paying members for 2016. We have 203 Members that have already renewed for 2017.

### WEB PAGE UPDATE

The webpage is and has been up and running. Not everyone has registered his or her information on the page. Please do so.

EVERYONE needs to go to our webpage and make sure your information is correct. To do that, go to [westshorebarassociation.org](http://westshorebarassociation.org), click on "Current Membership" click on "Alphabetical Membership List" scroll to your name and view your current information.

To update your webpage information you need to:

- 1) Go to [westshorebarassoication.org](http://westshorebarassoication.org)
- 2) Click on "Current Membership"
- 3) Click on "Attorney Website Information Form"
- 4) Complete all fields, including "Areas of Practice"
- 5) You can add your email address and/or link to your website
- 6) Once completed, click on "Submit by Email" in the upper right corner of the form or save the form to your computer and then send it as an attachment to an email to [wsbarassociation@aol.com](mailto:wsbarassociation@aol.com)
- 7) You can also send in a photo as an attachment with the completed form.

### LISTSERV

If you are not receiving notifications, please let us know so we can pass your information onto our IT folks. LISTSERV is a huge benefit of being a member of WSBA.

**AS A REMINDER, PLEASE THINK ABOUT WHAT YOU ARE POSTING ON LISTSERV BEFORE YOU POST IT!**

**Some of you have had your personal emails hacked/phished. Some of those have resulted in some of your fellow members receiving unwanted emails. The best way to protect yourself and those on your personal disbursement lists is to change you password on you personal email accounts. As of today, there have been no issues created by anyone hacking into the WSBA LISTSERV. This is a personal email account issue.**

### **AOL DMARC NOTICE, AGAIN!!!**

**For the second time in just under two years, AOL has made DMARC (Security) changes that are causing many bounce backs to our LISTSERV. The last time this occurred, it took a couple of months for our IT folks to find a workaround. This time, they are not very optimistic about a work around resolution with AOL.**

**AOL has instituted new security measures that are either completely blocking messages from all LISTSERV's or shipping the postings into your spam/delete files.**

**At last count, we had 27 Members that were using an AOL account for their LISTSERV. Each of the 27 received an email from us advising of the issue and requesting that they set up a new email account with another domain. We know that some of you are still getting messages from LISTSERV through AOL but as the security measures grow tighter, we anticipate that will change. Also, as you can imagine, our server is getting jammed with continuous and repeated bounce backs.**

**We are asking again, that those of you who use AOL for LISTSERV, please update your email to another service. Gmail has been a reliable and free email service for our LISTSERV. Below is the body of an email Tim Clemens previously sent to all of our AOL/LISTSERV users:**

**“We had this same issue about a year or more ago. At that time, our IT folks were able to find a work around. However, the new security changes instituted by AOL have made it even more difficult to find a yet to be found work around. Therefore, only for the purposes of maintaining you access to LISTSERV, and keeping you in the loop with WSBA events and announcements, I am asking that you take the perhaps uncomfortable step of changing your email address for LISTSERV access.**

**So far, we have not had issues with some of the free email address servers (i.e. gmail, juno, etc) I would ask that you set up a new account for access to LISTSERV and once finished.**

**Gmail is a GOOGLE product. To set up a free Google account:**

**1) Go to**

**<https://accounts.google.com/ServiceLogin?service=mail&passive=true&rm=false&continue=https://mail.google.com/mail/?tab%3Dwm&sc=1&ltmpl=default&ltmplcache=2#identifier>**

**2) Click on "create account" at the bottom of the page**

**3) Fill in the required fields and follow prompts to set up your account.**

**Once you have created your new email account, then do the following so we can update everything on**

## **LISTSERV:**

To update your webpage information you need to:

- 1) Go to [westshorebarassociation.org](http://westshorebarassociation.org)
- 2) Click on "Current Membership"
- 3) Click on "Attorney Website Information Form"
- 4) Complete all fields, including "Areas of Practice"
- 5) You can add your email address and/or link to your website
- 6) Once completed, click on "Submit by Email" in the upper right corner of the form or save the form to your computer and then send it as an attachment to an email to [wsbarassociation@aol.com](mailto:wsbarassociation@aol.com)
- 7) You can also send in a photo as an attachment with the completed form.

As much as my capabilities will allow, I have tried to simplify the process for you. I am not anywhere near computer literate, so if you have any issues, please seek assistance from some computer literate person you know. The above is the limit of my computer abilities and as deep as I can get."

## **2017 MEMBERSHIP RENEWALS**

As a reminder, we have already begun our 2017 Membership Renewals. Each year, as our Membership increases, the efforts to keep our roster active and current present more challenges. Many people are involved in this time-consuming task. Those responsible for keeping our Membership List up to date are asking everyone to be considerate of their time and renew ASAP. Everyone involved volunteers their time. This year, we are requesting that you assist us by not waiting until you receive several emails before renewing. Our Memberships cover the calendar year from January 1<sup>st</sup> - December 31<sup>st</sup>. 2017 Renewal forms are on the table in the back of the room as well as available on our website at [westshorebarassociation.org](http://westshorebarassociation.org) and sent as attachments via LISTSERV with our periodic general announcements.

## **CLE's**

We have one CLE remaining for 2016 (December 2, 2016) and the WSBA Vendor Fair, which will be held on November 11, 2016 in the same location as our CLE's, Umerley Hall. Our CLE Committee is made up of Members Joe Burke, Tim Clemens, Veronica Dever, Chris Murray, Ashley Loyke, and Drue Skyard.

Remaining 2016 CLE date and Vendor Fair are on the following Fridays:

- November 11<sup>th</sup> (WSBA Vendor Fair)
- December 2<sup>nd</sup> (Ethics Professionalism)

All of our CLE's are held at Umerly Hall, which is across the parking lot from the Rocky River Court. Members are charged \$50 and non-members are charged \$75 for each CLE. Announcements will be posted on our web page, on the Rocky River Court's web page, and notices will be sent electronically.

Periodically, we also have opportunities to attend other CLE's. We will do our best to keep everyone informed when those opportunities arise.

## **HOLIDAY PARTY**

The 2016 WSBA Holiday Party is scheduled for Tuesday December 13, 2016 at the Beachcliff Tavern located at 19245 Detroit Road in Rocky River. We have reserved the entire restaurant and meeting room from 5:00pm to 10:00pm. As a Member of the WSBA, you and one significant other are invited to attend the WSBA Holiday Party. The party includes a full dinner and open bar. As this is another benefit of being a current dues paying Member of the WSBA, there is no cost to you. Space is limited to a total of 300 partygoers. You must RSVP to Tim Clemens only. You can only RSVP via regular mail by following the instructions at the bottom of the registration form (which is in the back of the room during tonight's meeting and will also be sent out on LISTSERV). To RSVP you MUST complete the Holiday Party Registration Form and mail the completed form and your check to Tim. You MUST include a check made payable to WSBA for \$45 for each person attending the Party. **NO RSVP'S WILL BE ACCEPTED WITHOUT THE \$45/PERSON RSVP CHECK. TESS MUST RECEIVE YOUR RSVP ON OR BEFORE WEDNESDAY DECEMBER 6, 2016.** When you arrive at the party, your check will be returned to you. If you RSVP and are a "no show", your check for \$45/person will be cashed. Because of the nature of the party, we have to pre-order the food based upon the head count of those expected to attend. We still have to pay for the meals of those that RSVP but do not attend the party. If you are not pre-registered for the party, you will be turned away at the door. That is why it is important for you to RSVP ASAP. We will do our best to accommodate everyone. However, because space is limited, we may reach a point when we cannot take any additional RSVP's.

## **2016 MONTHLY MEETINGS**

This is our last Monthly Meeting for 2016. The next time we get together will be at our Holiday Party on Tuesday December 13<sup>th</sup>. Elections will be held at our January 3, 2017 Meeting.

## **2017 MONTHLY GENERAL MEETING DATES**

**Tuesday January 3, 2017 (Elections of 2016 WSBA Officers & Trustees)**

**Tuesday February 7, 2017**

**Tuesday March 7, 2017**

**Tuesday April 4, 2017**

**Tuesday May 2, 2017**

**Tuesday June 6, 2017**

**Tuesday September 5, 2017**

**TBD Clam Bake/General Meeting**

**Tuesday November 14, 2017 (General Elections November 7th)**

**Tuesday December 12, 2017 (Holiday Party)**

# TREASURER'S REPORT FROM TERRI LASTOVKA

<b>PREVIOUS BALANCE SEPTEMBER 30, 2106</b>		<b>\$18,810.80</b>
<i>Deposits:</i>		
09/06/16 Meeting/Clambake (Attendees 104)	\$3,177.00	
Golf Outing	\$255.00	
Dues Collected - 2017	\$1,375.00	
Interest Income	\$.021	
Seminar Income	\$3,975.00	
<b>Total Deposits</b>		<b>\$8,782.21</b>
<i>Payments</i>		
10/06/16 Meeting/Clambake	\$3,677.79	
Lorain County Speedway	\$41.29	
Bank Fee	\$15.20	
Seminar Expenses	\$335.42	
Ohio Non-Profit Filing Fee – Continued Existence	\$25.00	
Insurance-General Liability	\$617.00	
<b>Total Payments</b>		<b>\$4,711.90</b>
<b>Net Increase (Decrease)</b>		<b>\$4,070.31</b>
<b>Balance as of October 31, 2106</b>		<b>\$22,881.11</b>

**Motion made and approved to accept the Treasurer's Report.**

## **SOCIAL COMMITTEE REPORT:**

### **Upcoming Social Events:**

- 1) Holiday Party December 13, 2016 at the Beachcliff. More details will follow.**
- 2) February Chili/Soup Cook off. More details will follow from Joe Jerome.**

## **VENDOR FAIR**

**Our first Vendor Fair is being finalized. We will probably have 15-20 vendors that will be set up at Umerely Hall from 8:30am-11:30 am next Friday, November 11, 2016. We are trying to maximize the number of areas covered by not duplicating services offered by the Vendors. We encourage everyone to attend and support and perhaps eventually partner with these local Vendors in our practices. The Current List of Vendor areas includes:**

**Scanning and Shredding  
Business Banking Needs  
Social Networking  
Financial Planner  
CPA  
Forensic Accounting  
Business Appraisal  
Internet Phone Company  
Process Server  
Typewriter/Repair  
Jury Consultant  
Language Interpreters**

**Private Mediation  
Trial Evidence Exhibits  
IT Management of  
Everything  
Bail/Bonds  
Legal Research  
MVA Reconstructionist  
Printer  
Insurance**

## **2017 WSBA ELECTIONS**

### **OUR CURRENT OFFICERS AND TRUSTEES ARE:**

#### **OFFICERS:**

**President: Judge Brian F. Hagan  
Vice-President: Mary Catherine Barrett  
Vice President: Joe Burke  
Treasurer: Terri Lastovka  
Secretary: Tim Clemens**

#### **TRUSTEES:**

**Hugh A. Carlin  
Veronica Dever  
Ashley Jones  
Judge Brendan Sheehan  
Stan Stein**

## **ELECTION RULES AND CURRENT NOMINATIONS**

**WSBA Trustees and Officers are separate governing bodies. No one can be both, an Officer and a Trustee. All Officers and Trustees, unless grandfathered in by virtue of being Members of the original WSBA (in existence prior to 2010) must be Full Members of the WSBA. To be a Full Member of the WSBA, you must be an attorney in good standing licensed to practice law in Ohio and you must reside or have your office/workplace in the jurisdiction of the Lakewood and/or Rocky River Municipal Courts. All other attorneys that are in good standing and licensed to practice law in Ohio who do not reside or do not have their office/workplace in the jurisdiction of the Lakewood and/or Rocky River Municipal Courts are Associate Members of the WSBA. All current active law students regardless of where they live or have an office/workplace are Associate Members. Associate Members and active Law students cannot hold an office or be a Trustee of the WSBA. However, Associate Members and active law student may nominate and vote for Full Members running for Trustees and Officers.**

**All current Officers and Trustees can be re-nominated to serve as Officers or Trustees for 2017. You may nominate yourself as an Officer or as a Trustee. If you nominate someone else, make sure they will accept the nomination before nominating them. Nominees can accept or decline the nomination up to the time of the vote. Nominees do not have to be present to be elected. The vote will occur during, our first regular meeting of 2017. If someone has been nominated and has not indicated that they will accept the nomination, their name will not be submitted for election consideration.**

**Written or oral nominations will also be accepted up to the time of the election. However, as previously indicated, if the nominated party has not confirmed acceptance of the nomination, their name will not be submitted for election consideration. Any nominated individuals, if they desire, prior to the votes being taken, will have two minutes each to direct comments to the WSBA Members in attendance at the January 5, 2017 meeting. If there is no more than one nominee for the offices of President, Secretary, and Treasurer or no more than two nominees for the office of Vice President, the vote will be taken orally. If there are no more than five nominations for Trustees, the vote will be taken orally. If there is more than one nominated candidate for the offices of President, Secretary, or Treasurer, or more than two nominated candidates for the office of Vice President, or more than five nominated candidates to serve as Trustee, votes for that particular office or for the Trustees will be taken via written ballot. The candidate receiving the most votes from those Members in attendance at the January 5, 2017 meeting will be elected to the office for which they have been nominated. If there are more than two nominated candidates for the office of Vice President, the top two vote getters from the written ballots will be elected as the Vice Presidents. In the event there are more than five nominated candidates for Trustee, the top five vote getters from the written ballots will be elected. In the unlikely event there are any ties from the casting of written ballots, there will be a run-off via a second written ballot to determine a winner. If the tie remains, the 2016 Trustees in attendance at the January 5, 2017 meeting will select the individual(s) to serve for 2017.**

## **NEW BUSINESS FROM MEMBERS:**

**Member Judith Layne discussed the upcoming Cuyahoga County Common Pleas GAL training. Those interested in becoming an GAL and qualifying for Court Assignments MUST attend both training session. The first is tomorrow and the second is on November 18<sup>th</sup>. Both sessions are being held at the Contact Member Layne for information.**

**On November 9th, there is a heroin Symposium. Contact Member Judge Donna Congeni Fitzsimmons for additional information.**

**On November 13th, there is a 5K Walk/Run at the Zoo to support the GAL program. Contact Member Judith Layne for additional Information**

**On December 2<sup>nd</sup> there is a GAL Holiday Gala. Contact Member Judith Layne for additional information.**

**On December 9<sup>th</sup>, there is a Juvenile Law Symposium. Contact Member Judith Layne for additional information.**

## **CANDIDATES:**

**Judge Matthew McMonagle addressed our Members**

## **ADJOURNMENT**